

# HEATHER STEWART

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## EDUCATION

- May 2001      **A.A. General Eduation**  
Hartnell Community College - GPA 3.9
- May 2018      **B.A. Spanish Language and Hispanic Culture**  
Cal State University Monterey Bay - GPA 4.0

## SKILLS

**Fluent in Spanish**  
**Leadership and Management Experience**  
**Knowledge of PC, Mac, Google Programs, Basic Web Design**

## EXPERIENCE

- 1/1997-Present      **Full Time Parent - Spreckels, CA**  
- organized the daily schedule and activities of 4 kids  
- managed the daily responsibilities of a household of 6 people  
- maintained the physical, emotional, and educational well being of 4 kids from infancy through adulthood
- 3/2000-Present      **Local Business Owner - Doorbell Dining, Inc. - Monterey, CA**  
- supported 4-6 office staffers and 10-20 delivery drivers  
- developed relationships with our 30 partner restaurants  
- mediated customer service issues with our clients
- 1995-1999      **Resort Manager - Cameron, MT**  
- oversaw daily responsibilities of resort with cabins & RV rentals  
- prepared customer reservations for resort  
- created marketing and promotional materials for resort